

TERRANCE WARD

A/V Requirements

Please have ALL of the items below in place 60 minutes prior to Terrance Ward's scheduled speaking time.

MICROPHONE

- One handheld wireless microphone and a microphone stand *or*
- One handheld corded microphone and a microphone stand

SLIDES / PROJECTOR (If Applicable)

- Terrance Ward may provide presentation slides via USB drive or digital file.
- A projector and screen should be available if slides will be used.
- If the projector does not support USB connection, a laptop with HDMI output will be required.
- For longer keynotes and workshops, Terrance may begin with a short video before taking the stage.

SOUND

- Clear front-facing speakers appropriate for the size of the venue.
- Please avoid ceiling-mounted gymnasium speakers when possible, as they may produce echo

STAGE & SEATING ARRANGEMENT

- Please seat the audience directly in front of the speaker (theater style preferred)
- No seating behind the speaker when possible
- If in a large room or gymnasium, audience seating should be arranged on one primary side facing the stage.

ON-STAGE COMFORT

- Two bottles of "purified" water placed on or near the stage prior to the session